

	OHSMS MANUAL	Revision No.: 0	Document Effective Date: 01 Sept 2026	Page 1 of 2
	Scope (MS ISO 45001:2018 Clause 1)			Document Ref: OHSMS-01

Purpose:	This Occupational Health And Safety Management System (OHSMS) establishes the framework to: (1) Ensure a safe workplace for employees, subcontractors, and stakeholders involved in M&E contracting services. (2) Systematically manage risks associated with M&E installations, maintenance, and testing. (3) Comply with applicable legal and regulatory requirements (e.g., OSHA, NFPA, local safety codes).
Scope:	This OHSMS applies to all Mechanical and Electrical (M&E) contracting services delivered by the Company, including installation, maintenance, and testing of HVAC, plumbing, fire protection and electrical systems. It addresses risks such as falls, electrocution, and pressurized equipment hazards.
Duties & Responsibilities:	In the administration of OHSMS in the Company, the ISO Manager (IM) shall assist the Managing Director (MD) on the following: (1) Establish OH&S Policy and Objectives. (2) Demonstrate leadership and commitment to OH&S. (3) Provide necessary resources (people, tools, PPE, budget). (4) Ensure OH&S risks are identified and controlled. (5) Promote worker participation and consultation. (6) Ensure compliance with legal and other requirements. (7) Conduct management review meetings. (8) Approve HIRARC, SWMS, Safety Plans, and Emergency Procedures.
ISO Reference:	MS ISO 45001:2018 Clause No. 1

Revision History			
Revision No.	Revision Date	Originator	Description of Changes

Definitions	
HIRARC	Hazard Identification, Risk Assessment, and Risk Control
M&E	Mechanical And Electrical
NFPA	National Fire Protection Association
OH&S	Occupational Health And Safety
OHSMS	Occupational Health And Safety Management System
PPE	Personal Protection Equipment
SWMS	Safe Work Method Statement

Step	Activity	Responsibility	Reference
1	MS ISO 45001:2018 Clause 1 – Scope: This clause defines the boundaries and applicability of the standard, outlining that the framework for the Company to establish, implement, and maintain an Occupational Health and Safety Management System (OHSMS) to prevent work-related injuries and illnesses.	IM	MS ISO 45001:2018 OHSMS

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Step	Activity	Responsibility	Reference
	It carries introductory information about ISO 45001 as a standard for an OHSMS model that: (1) Meets the necessary regulatory requirements. (2) Acknowledges that the need for an Occupational Health and Safety Management System which is dependent on the continual improvement and accomplishment of objectives. (3) Manage risks and improve OH&S performance.	IM	
2	OH&S System Boundaries: Physical: Head Office, Project Sites, Storage & Workshop Areas. Operational: M&E Installation Works, Testing & Commissioning, Maintenance Activities. Organizational: All staff, subcontractors, suppliers under operational control of the Company. Regulatory: Compliance to Malaysian DOSH, Energy Commission (Suruhanjaya Tenaga), Local Authorities, and other applicable legal requirements.	IM	
3	Exclusions: For Hexatech Engineering Sdn. Bhd., there shall be no exclusions from the requirements of ISO 45001:2018 within the scope of this OHSMS.	IM	

Verified By: Name: Eng Choon Leong Appointment: Executive Director Date: 01 Sept 2026	Approved By: Name: Amos Haw Chee Seng Appointment: Managing Director Date: 01 Sept 2026
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