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**YEN
PREMIUM
COACH**
THE ISO COMPANY

ISO 45001:2018 CONSULTATION

FOR

MCC TECHNIQUE SDN. BHD. (413794-M)
12, Jalan PPU 2A,
Taman Perindustrian Puchong Utama,
47100 Puchong, Selangor, Malaysia.
Tel: +603-8066 6678 Fax: +603-8066 4678

YEN PREMIUM COACH CONSULTING SDN BHD

D-01-60, IOI Boulevard, Jalan Kenari 5, Bandar Puchong Jaya, 47170 Puchong, Selangor.

www.yenpremiumcoach.yenuni.com.my

Email: iso@yenpremiumcoach.yenuni.com.my Phone: +6 017- 570 9263



COMPANY PROFILE

Our Story

Yen Premium Coach Consulting Sdn Bhd is the ISO & IR4.0 Management Consultation firm established in 2016, with the tagline “The ISO & IR4.0 Consultation Firm”, and has consulted over 300 companies and factories and trained over 10,000 people. Yen Premium Coach is the sister company to Yen Universe Consultancy, which was established in 2010, specializing in providing NLP-related corporate and soft skill training.

Our CSR

As part of the global community, we are playing our role to contribute back to the society. To name a few:

1. “A Book For A Pair of Shoes” program, where 1 pair of school shoes is donated to the needy while a book is sold
2. We conduct corporate visit to some outstanding companies in Malaysia, to inspire more entrepreneurs to excel in their respective field.
3. Entrepreneur Talk to University Students, to prepare them well for their career path.



COMPANY PROFILE

Our Mission

Our team of experienced and competent consultants are passionate and committed to help every organisation and factories to improve their quality and productivity through ISO and IR4.0

Our Commitment To Local Community

We are a 100% Malaysian home-grown brand. We use local consultants as we understand the local market need and we speak the same language.

Our Core Value

Simplicity, Professionalism and Integrity

We believe in simplicity as there lies the power.

We believe in professionalism to provide the best to our client.

We believe in integrity in every business conduct.



COMPANY PROFILE

Our Core Competency

ISO:

1. **Risk-based thinking** to ensure the quality and output is consistent
2. **PDCA** – continuous improvement to ensure customer's satisfaction and confidence

IR4.0:

1. **Highly customised solution** based on your specific production need
2. **Holistic management approach** to achieve your management's ultimate goal
3. **2 to 3 alternative solution:** We provide min 2 & max 3 options for each bottleneck. We will also share with you the pro and cons for each option.

Our Methodology for Consultation

Our consultation method, workflow, documentation and solution are well designed, highly practical and user-friendly as it's developed by a group of highly competent and experienced consultants. All ISO & IR4.0 development tools are highly valid and established based on International Standard.



COMPANY PROFILE

Our Service

ISO Consultation: ISO 9001, ISO 14001, ISO 45001, GMP (with NPRA), HACCP, HALAL, ISO 22000, FSSC, ISO 22716, ISO 27001, ISO 22301, ISO 20001, ISO 37001, ISO 17025, ISO 29001, GDPMD and ISO 13485.

IR 4.0 Consultation: Process improvement, digitalisation, automation & robotic system

Our Clientele

We serve both MNC and SME clients. To name a few, some of our MNC clients are: Malaysia Airline, AirAsia, HP, Dell, Johnson & Johnson, AEON, IKEA, Petronas and Coffee Bean.



INTRODUCTION:

Objective

The overall objective of this proposal is to provide consultation services for the **ISO 45001** to prepare for the certification audit by third party certification body.



Provision of Consultancy

STAGE 1

PROJECT PLANNING AND AWARENESS & ESTABLISHMENT OF DOCUMENTATION

- 1) Project Planning and Kick Off
- 2) Conduct ISO 45001:2018 Occupational Health and Safety Management System Awareness Training
- 3) Review existing documentation system and other standard operating procedures
- 4) Fine tune of the SMS based on 2018 version

Estimated duration: 2 months

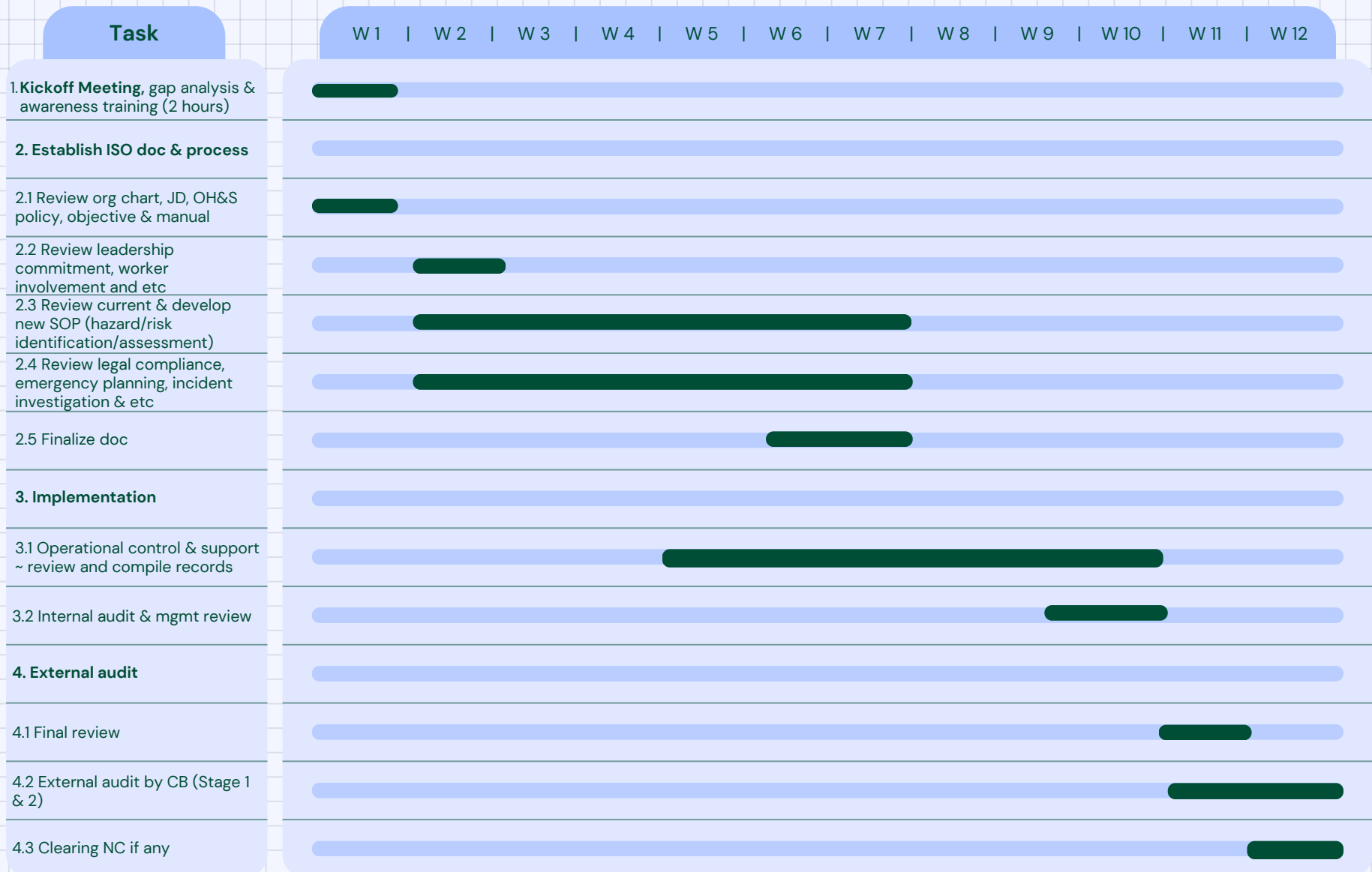
STAGE 2

IMPLEMENTATION OF QMS & COMPLIANCE AUDIT

- 1) Guidance on implementation ISO 45001:2018
- 2) Guidance on ISO 45001:2018 Internal Audit
- 3) Establish corrective action based on the Internal Audit Findings
- 4) Carry out Management Review Meeting
- 5) Preparation for Certification Body Audit
- 6) Rectification of Non-Conformance Reports issued by Certification Body

Estimated duration: 2 months

ISO 45001 Project Timeline



Remark: the above Gantt Chart is only for reference. Timeline is subject to change based on organisation competency and responsiveness



5 Reasons Why Should You Choose Our Services:

- Our Forms are user-friendly that means we enhance your work efficiency & effectiveness that will ease your workload
- Our Consultation Fees are based on per project basis that means you do not have to worry about the man-day charges
- Our Professional Consultants work based on your timeline that means your company will get certified on time
- Our Professional Consultants will coach & mentor throughout the application process that means you are not alone on the documentation
- Our Professional Consultants have more than 15 years' experience in ISO Consultation that means our work is trustable and reliable



CLIENTELE



PETRONAS



NAZA



UMW



MYDIN



ViTrex



KOBAYASHI



RH GROUP
常青集团



INTENSIVE
ENERGY SDN BHD



REDtone



WING HIN



SWISS-GARDEN
INTERNATIONAL | HOTELS, RESORTS & INNS



ROUND-THE-WORLD LOGISTICS



Medi-Vance
HEALTHCARE

EXCEL AIR

Penfluid

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for more information: 6017-570 9263



Terms & Conditions

1. Yen Premium Coach Consulting Sdn Bhd shall provide and complete consultation services according to the Consultancy Program defined in this proposal with the full commitment and agreed terms of payment upon receiving of acceptance signature on this agreement.
2. No additional charges will be incurred if the actual consultancy sessions exceed the estimated number of man days. In contrary, should the project complete less than the proposed number of man days, the unutilized consultancy sessions will not be refundable.
3. The fee quoted does not include the accommodation and travelling expenses when consultant travels out of Selangor and/ or Kuala Lumpur.
4. The fee quoted does not include charges and fees required by the certification body and the cost of securing external services for the purpose of calibration.
5. The fee quoted is in Ringgit Malaysia unless specify for other currency as request by client.
6. The company shall assign a staff (management representative) in charge to closely coordinate with Yen Premium Coach Consulting Sdn Bhd on this project.
7. Yen Premium Coach Consulting Sdn Bhd shall keep all information relating to the client with private and confidential.
8. This proposal is valid for three (3) months.
9. Yen Premium Coach Consulting Sdn Bhd shall have the right at any time by giving notice in writing to the company to terminate the AGREEMENT forthwith in any of the following events:
 - i) If the company commits a breach of any of these Terms and Conditions of AGREEMENT.
 - ii) If payments remain unpaid for a period of 14 days after the same shall have become due.
 - iii) If the company enters into liquidation whether compulsorily or voluntarily (otherwise than for the purpose of amalgamation or reconstruction) or compounds with its creditors or has a receiver appointed of all or any part of its assets or takes or suffers any similar action in consequence of debts or in the case of an individual or a partnership, if the company or any of its members of the firm become insolvent or enters into any arrangement with its creditors or takes or suffers any similar action in consequence of debt; or the company may terminate the AGREEMENT at any time by giving notice in writing.
10. No video and/or voice recording of the training/ consultancy session are allowed unless it is used by Yen Premium Coach Consulting Sdn Bhd for the purpose of the training/ consultancy.
11. This consultation project is to be completed within 1 year. Should more service is required after 1 year, extra charge will be imposed.

PROFESSIONAL CONSULTANCY FEES

CONSULTATION FEE	RM 14000
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	RM 14000
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+ 8% SST	RM 1120
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	RM 15120
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CONSULTANCY PAYMENT TERM

STAGE 1 (INCLUDING 8% SST)	RM	7,560
STAGE 2 (INCLUDING 8% SST)	RM	7,560
		RM 15,120

Remark:

- Certification body fee is NOT included
- Traveling & Accommodation is NOT included (out from Klang Valley)
- HRDc claimable (need to add 4% admin fee- charged by hrdc)

Payment shall be made 10 days before the commencement of each stage to YEN PREMIUM COACH CONSULTING SDN BHD (Public Bank Berhad Account No: 32020 77102)

Upon confirmation and agreement of the above-mentioned details, kindly stamp and sign below.

Please email scanned copy to iso@yenpremiumcoach.yenuni.com.my

Steve Lim

Verified & Approved
Mr. Steve Lim
Managing Director

Kindly sign to confirm
Name: Ong Lay Cheong
Designation: **Managing Director**
Date: **20/2/2025**
Company Stamp:



CURRICULUM VITAE

NAME : **Mak Jee Chew**

NATIONALITY : **Malaysian**

QUALIFICATION : **Bachelor's Degree in Aerospace Engineering**
IRCA Certified ISO 9001 Lead Auditor
PECB Certified ISO37001 Lead Auditor
Certified HRFC Trainer (TTT Certificate: 5665)

PROFILE

Mr. Mak Jee Chew is a highly accomplished professional with extensive experience and multi-disciplinary expertise in engineering, laboratory management, ISO certification, divisional leadership, internal audit and risk management. With a degree in aeronautical engineering and a proven track record, he consistently delivers outstanding results across his various roles.

In his role as a laboratory quality management representative, Mr. Mak has successfully established and managed an ISO 17025 accredited laboratory, ensuring strict adherence to rigorous quality standards.

Additionally, he has showcased exceptional leadership skills by successfully leading three divisions encompassing internal audit and risk management, customer service, and IT. Under his guidance, these divisions have achieved operational excellence and exceeded strategic objectives.

As an ISO certification lead auditor, he has audited over 100 organizations, providing invaluable feedback for compliance and continuous improvement.

As a management consultant, he has aided over 60 organizations in establishing and maintaining ISO management systems, consistently achieving a flawless passing rate.

Overall, Mr. Mak Jee Chew's exceptional qualifications, diverse experience, and unwavering commitment to excellence make him a highly sought-after professional/partner. With a proven track record of success and an unwavering dedication to excellence, Mr. Mak is poised to make a significant impact to the organization he works with.

Cambridge Management Sdn Bhd (2017 – 2023)

Consultant

- Responsible in consulting, auditing and training in manufacturing, construction, trading and services sectors for TQM, Business Consultancy, ISO 9001, ISO 14001, GDPMD, ISO 13485, AS 9100, ISO 29001, ISO27001, ISO37001, ISO50001, ISO17025 and OHSAS 18001/ISO45001 management systems.
- Responsible in design and developing of new training materials to meet the market needs
- Responsible in training for wide range of subjects, ranging from ISO related courses, people development, process development, management soft skills and etc.
- IRCA Certified ISO9001 Lead Auditor
- PECB Certified ISO37001 Lead Auditor

Secure Parking Corporation Sdn Bhd (2013 – 2017)

Audit & Risk Management Manager cum Customer Service Manager & IT Manager

- Responsible for the planning of the group internal audit programme
- Responsible to lead a team of internal auditors to perform audits and risk assessment on the organization covering over 100 sites throughout Malaysia
- Responsible for the reviewing of audit reports and non-conformance reports (NCR) and reporting to the top management on the organization's risk and compliance status
- Responsible for the review and establishment of Standard Operating Procedures
- Responsible for the organization's ISO9001 certification audit
- Responsible for the operations of the Customer Service Department
- Responsible for the operations of the IT Department

TUV NORD (M) Sdn Bhd (2010 – 2013)

Certification Lead Auditor

- Perform third party ISO9001 certification audit
- Certified and experienced auditor of various industries including manufacturing, construction, trading and services sectors in the context of ISO 9001 standards
- Extensive knowledge and experience in audit having audited more than 100 organizations

TUV NORD (M) Sdn Bhd (2007 - 2010)

Test Laboratory Quality Management Representative

- Responsible for the setup of a new test laboratory from the planning and set up till the establishment of the test laboratory management system in accordance to ISO17025 standard
- Responsible as the test laboratory QMR
- Responsible for the test laboratory operations including test setup & planning, hands-on testing, and preparation & review of test reports
- Responsible for the test laboratory sales & marketing activities