



Muhamad Zuhaili Azri Bin Mohd Zaid

Safety & Health Officer

DOSH/JKKP (GREEN BOOK) REGISTRATION NO - HQ/21/SHO/00/03541

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Education – Consist College, Diploma in Occupational Safety & Health Management

Salary - Negotiable

Avail. - 1 Month Notice

Career Objectives

Contribute towards company sustainable growth and leverage on the long-term development.

Achievements

- 1) Completed 100 hours internal training.
- 2) Achieved 1,000,000 man-hours without LTI.
- 3) Manage to achieve full compliance towards regulatory requirements for entire organization.
- 4) Expose to new system application of permit and finding By Eptw.
- 5) Maintain new normal work mentality towards workers & implement SOP Cov-19 on site.

Characteristic

- 1) Organized
- 2) Knowledge based reference

Experience

Company : EUROPEAN PROFILE CONTRACTING SDN BHD – Safety & Health Officer (SHO)
Project : Refurbishment Works For Roof Of Hangar 2 – Hangar 4 Subang Airport Complex A
Maincon : European Profile Contracting Sdn Bhd
Client : Impeccable Vintage Properties Sdn Bhd
Duration : Oct 23-Present

Scope of works:

- Implement the company Safety and Health policy. Ensure compliance of statutory requirement (OSHA & FMA).
- Prepare (NOTAM) permit for lifting activity based on CAAM requirement.
- Ensure compliance of aviation requirement (Safety Management System SMS & CAAM).
- Investigate into any accidents & incidents related to the project and prepare incident report.
- Monitor safety performance of the projects .
- Prepare all necessary inspection and testing report required of the project.
- Ensure compliance with the provisions of the contract. Develop Job Safety Analysis for critical and hazardous activities at workplace
- Advise the subcontractor & client on the progress of the project based on regulation aviation standard.
- To ensure JSA, SPA and safety procedure are fully explained and implemented by the worker.
- To assist and review work procedure and JSA, SPA for critical and hazardous activities at place of work.
- To ensure all plant and equipment and for work are maintained with regular inspection.
- To ensure all equipment and tools shall only be operated by trained and competent person.
- Daily HSE surveillance at the project to ensure the work is commencement accordance to company procedure and regulation.
- Conduct training, briefing, toolbox meeting and to the workers.
- To ensure all machinery, plant equipment and lifting appliances are complying with relevant laws and regulation.
- Co-ordinates on the expediting and follow up of material, equipment, tools and manpower required for the project. Attend meeting with Project Team and Client to discuss areas of concern and major issues encountered in the project
- Prepare Safety Monthly report involving (Man Power / Corrective Action / Safety Promotion Campaign / Recommendation & improvement idea etc.)
- Prepare safe work method statement for critical work activity (roofing) before proceed any work
- To assist EHS Committee with Client
- Weekly Mass Toolbox meeting with Subcontractor & IVP ensure work is commencement accordance to company procedure
- To conduct & promote safety awareness among staff and workers through safety campaign.
- To conduct monthly internal awareness training towards staff management.
- To liaise with authority regarding site matter (DOE/JKKP/MBSA).

Company : SECM SDN BHD – Safety & Health Officer (SHO)
Project : 4 Storey Factory Building With Warehouse, Production & M&E Utility Area Bayan Lepas
Maincon : Exyte Malaysia Sdn Bhd
Client : Intel Electronic Malaysia Sdn Bhd
Duration : Apr 22-September 23

Scope of works:

- Implement the company Safety and Health policy. Ensure compliance of statutory requirement (OSHA & FMA).
- Investigate into any accidents & incidents related to the project and prepare incident report.
- Monitor safety performance of the projects.
- Prepare all necessary inspection and testing report required of the project.
- Ensure compliance with the provisions of the contract. Develop Job Safety Analysis for critical and hazardous activities at workplace
- Advise the subcontractor on the progress of the project based on regulation & Exyte / Intel system
- To ensure JSA, JHA, SPA and safety procedure are fully explained and implemented by the worker.
- To assist and review work procedure and JSA, JHA, SPA for critical and hazardous activities at place of work.
- To ensure all plant and equipment and for work are maintained with regular inspection.
- To ensure all equipment and tools shall only be operated by trained and competent person.
- Daily HSE surveillance at the project to ensure the work is commencement accordance to company procedure and regulation.
- Conduct training, briefing, toolbox meeting and to the workers, to delivered information through Exyte system
- To ensure all machinery, plant equipment and lifting appliances are complying with relevant laws and regulation.
- Co-ordinates on the expediting and follow up of material, equipment, tools and manpower required for the project. Attend meeting with Project Team and Client to discuss areas of concern and major issues encountered in the project
- Prepare Safety Monthly report involving (Man Power / Corrective Action / Safety Promotion Campaign / Recommendation & improvement idea etc.)
- Prepare safe work method statement for electrical work before proceed any work
- Prepare Monthly Covid-19 report assessment monitor awareness for workers precaution
- Maintain & educate Covid-19 SOP precaution to workers for good practice
- To assist EHS Committee & Steering Committee Meeting with Main contractor
- Weekly Mass Toolbox meeting with Exyte & Intel ensure work is commencement accordance to company procedure.

Company : SECM SDN BHD – Safety & Health Officer (SHO)
Project : Affin Bank Berhad Project (43 floor of office lot)
Maincon : IJM
Client : Lendlease
Duration : Aug 19-Apr 22

Scope of works:

- Implement the company Safety and Health policy. Ensure compliance of statutory requirement (OSHA & FMA).
- Investigate into any accidents & incidents related to the project and prepare incident report.
- Monitor safety performance of the projects.
- Prepare all necessary inspection and testing report required of the project.
- Ensure compliance with the provisions of the contract. Develop Job Safety Analysis for critical and hazardous activities at workplace
- Advise the subcontractor on the progress of the project.
- To ensure JSA, JHA and safety procedure are fully explained and implemented by the worker.
- To assist and review work procedure and JSA, JHA for critical and hazardous activities at place of work.
- To ensure all plant and equipment and for work are maintained with regular inspection.
- To ensure all equipment and tools shall only be operated by trained and competent person.
- Daily HSE surveillance at the project to ensure the work is commencement accordance to company procedure and regulation.
- Conduct training, briefing, toolbox meeting and to the workers, to delivered information through ENABLON system
- To ensure all machinery, plant equipment and lifting appliances are complying with relevant laws and regulation.
- Co-ordinates on the expediting and follow up of material, equipment, tools and manpower required for the project. Attend meeting with Project Team and Client to discuss areas of concern and major issues encountered in the project
- Prepare Safety Monthly report involving (Man Power / Corrective Action / Safety Promotion Campaign / Recommendation & improvement idea etc.)
- Prepare safe work method statement for electrical work before proceed any work
- Prepare Monthly Covid-19 report assessment monitor awareness for workers precaution
- Maintain & educate Covid-19 SOP precaution to workers for good practice

Company : Dialog Plant Service Sdn Bhd – Safety Site Supervisor (SSS)
Project : Langsat Terminal One & Two, Pasir Gudang PTSB
Client : PITSB/PTSB/PT2SB
Duration : Apr19 – July19

Scope of works:

- Conduct training, briefing, toolbox meeting and to the workers, to delivered information.
- Ensured compliance to policies and laws by inspecting employees and operation.
- Attend meeting with Project Team and Client to discuss areas of concern and major issues encountered in the project operation.
- Daily/Weekly HSE surveillance at the project to ensure the work is commencement accordance to company procedure and regulation.
- Develop Job Safety Analysis for critical and hazardous activities at workplace by HIRADC review and present in HSE Contractor Meeting.
- To conduct & present JSA challenge to client purposely for improvement and recommendation on site.
- To ensure all workers wear suitable PPE for each work task.
- Evaluate, implement and improve the quality process from site issues.
- Performed any other assignment as and when required by the management team.
- Rectified safety issue with corrective action / findings that have been raised by the client.
- Assist to conduct regular inspection, accident / incident investigation and issue instruction to Correct any unsafe working condition performance.
- Recommend solutions to issues, improvement opportunities or new prevention measure.
- Compiled all the documents related to work operation.
- Preparing all related HSE documents (Project Safety Plan, Job Method Statement, HIRADC, Lifting plan Job Safety Analysis)
- Handling permit to work from client by online system Eptw.
- Supervise and monitor site activities focusing on terminal maintenance & transfer product.
- To ensure all machinery, plant equipment and lifting appliances are complying with relevant laws and regulation.
- Co-ordinates on the expediting and follow up of material, equipment, tools and manpower required for the project.

Company : Samsung C&T (M) Sdn Bhd – Safety Site Supervisor (SSS)
Project : Sapura Tower Project (consist of 7 commercial Lot and 56 floor of office lot)
Client : KLCC Properties Sdn Bhd
Duration : Jan 17 – Mar19

Scope of works:

- Implement the company Safety and Health policy. Ensure compliance of statutory requirement (OSHA & FMA).
- Investigate into any accidents & incidents related to the project and prepare incident report.
- Monitor safety performance of the projects.
- Prepare all necessary inspection and testing report required of the project.
- Ensure compliance with the provisions of the contract. Develop Job Safety Analysis for critical and hazardous activities at workplace
- Advise the client on the progress of the project.
- To ensure JSA, JHA and safety procedure are fully explained and implemented by the worker.
- To assist and review work procedure and JSA, JHA for critical and hazardous activities at place of work.
- To ensure all plant and equipment and for work are maintained with regular inspection.
- To ensure all equipment and tools shall only be operated by trained and competent person.
- Daily HSE surveillance at the project to ensure the work is commencement accordance to company procedure and regulation.
- Conduct training, briefing, toolbox meeting and to the workers, to delivered information.
- To ensure all machinery, plant equipment and lifting appliances are complying with relevant laws and regulation.
- Co-ordinates on the expediting and follow up of material, equipment, tools and manpower required for the project.
- Attend meeting with Project Team and Client to discuss areas of concern and major issues encountered in the project operation.

Knowledge & Skills

HSE Management System (ISO 45001, ISO 14001)

Building Operation & Construction Safety – OSHA 1994, FMA 1967

Reporting & Investigation

Emergency Preparedness & Response Plan

Microsoft (words, excel, power point)

Reference

Lim Teik Lee - Sr.Project Manager , SECM Sdn Bhd , 60192756700