

HEXATECH ENGINEERING SDN. BHD.	OPERATIONS CONTROL SERVICES		Issue No.: 1	Document Effective Date: 01 Nov 2021	Page 1 of 19
	<b>Compliance Requirement For ISO45001 Checklist</b>		Revision No.: 0		Document Ref.: OCS-REC-CRIC

Prepared by:	ISO Manager (IM)	Date:	01 Nov 2021
Requirement:	ISO 45001:2018 Occupational health and safety management systems — Requirements Occupational health and safety management systems — Requirements		

Item	Compliance Requirement	Relevant Details	Consequences	Current Status of Compliance (Yes/No)	Frequency	Remarks/ Responsibility
1	ISO 45001:2018 Policy	General duties of employers and self-employed persons to their employees.	HIRARC for all work activities conducted. (Office & Project Site)	Y	Yearly	PM
2	ISO 45001:2018 Policy	Duty to formulate safety and health policy.	Safety & Health Policy is available on company online portal and displayed in office areas. Induction for new employees provides briefing regarding company policies and objectives.	Y	As and when required	IM & PM
3	ISO 45001:2018 Policy	General duties of employers and self-employed persons to persons other than their employees.	Work permit application before start work. Work area will be baricaded to prevent access. (Project Safety Plan)	Y	As and when required	PM
4	ISO 45001:2018 Policy	Duties of an occupier of a place of work to persons other than his employees.	Work permit application before start work. Work area will be baricaded to prevent access. (Project Safety Plan)	Y	As and when required	PM
5	ISO 45001:2018 Policy	General duties of manufacturers, etc., as regards plant for use at work.	Building has Bomba Certificate and Architect's approval for actual use	Y	As and when required	IM & MD
6	ISO 45001:2018 Policy	General duties of manufacturers, etc., as regards substances for use at work.	Operation manuals will be provided. Client will attend FAT for acceptance verification purpose.	Y	As and when required	CPD
7	ISO 45001:2018 Policy	General duties of employees at work.	Safe Work Procedures, Safety Briefings, PPE, Safety Policy, Safety Awareness Training	Y	As and when required	IM / FAM / PM
8	ISO 45001:2018 Policy	Duty not to interfere with or misuse things provided pursuant to certain provisions.	Daily Tool Box Briefing, Workshop how to use tools, equipment and PPE	Y	As and when required	PM
9	ISO 45001:2018 Policy	Duty not to charge employees for things done or provided.	PPE and required tools are provided. Documented with PPE register and scheme 3888 for laptop and smartphone	Y	As and when required	FAM

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Requirement:	ISO 45001:2018 Occupational health and safety management systems — Requirements
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Item	Compliance Requirement	Relevant Details	Consequences	Current Status of Compliance (Yes/No)	Frequency	Remarks/Responsibility
10	ISO 45001:2018 Policy	Discrimination against employee, etc.	Individual clauses in HR Policy	Y	As and when required	IM & FAM
11	ISO 45001:2018 Policy	Medical surveillance.	HR Policy covers outpatient treatment	Y	As and when required	FAM
12	ISO 45001:2018 Policy	Safety and health officer.	Safety officer is competent. Job Description indicates detailed job scope.	Y	As and when required	FAM
13	ISO 45001:2018 Policy	Establishment of safety and health committee at place of work.	Safety Officer and MR for Safety, Health and Environment are responsible for compliance and implementation.	Y	As and when required	IM & PM
14	ISO 45001:2018 Policy	Functions of safety and health committee	HIRARC, Communication & Consultation procedures are implemented.	Y	As and when required	IM & PM
15	ISO 45001:2018 Policy	Notification of accidents, dangerous occurrence, occupational poisoning and occupational diseases, and inquiry.	Accident reporting and recording procedure is implemented and has been communicated to all relevant staff for compliance. Yearly record of all accident or dangerous occurrence will be submitted to DOSH yearly.	Y	As and when required	PM

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4	Context Of Organization						
	<b>Understanding the Organization and its context</b>	The organization shall establish,document,implement, maintain and continually improve an ISO 45001 management system in accordance with the requirements of this OHSAS Standard and determine how it will fulfil these requirements. The organization shall define and document the scope of its ISO 45001 management system.	ISO 45001 management system is established and documented with the company's safety policy, safety manual , procedures and sample forms as support documents. The review board meeting will evaluate the performance of the management systems anually for continual improvement. The scope of the ISO 45001 management system is defined in the safety manual.	Y	As and when required	IM	
	<b>ISO 45001 Policy</b>	- Top management shall define and authorize the organization's ISO 45001 policy and ensure that within the defined scope of its ISO 45001 management system it: a) Is appropriate to the nature and scale of the oranization's ISO 45001 risks; b) Includes a commitment to prevention of injury and ill health and continual improvement in ISO 45001 management and ISO 45001 performance; c) include a commitment to at least comply with applicable Compliance requirements and with other requirements to which the organization subscribes that relate to its ISO 45001 hazards;; d) Provides the framework for setting and reviewing ISO 45001 objectives; e) Is documented, implemented and maintained; f) Is communicated to all persons working under the control of the organization with the intent that they are made of their individual ISO 45001 obligations; g) Is available to interested parties; and g)Is reviewed periodically to ensure that it remains relevant and appropirate to the organization.	HEXATECH ENGINEERING SDN. BHD.'s ISO 45001 policy is appropriate to the nature and scale of organisation's ISO 45001 risk.It includes a commitment to prevention of injury and ill health, continual improvement through anual performance review, and to comply with with applicable Compliance and other requirements. It is documented, implemented and maintained, and through the provided framework, ISO 45001 objectives are set and reviewed.Communication of ISO 45001MS is provided through awareness trainings and the company's online portal.It is available on HEXATECH ENGINEERING SDN. BHD.'s webpage for interested parties	Y	As and when required	IM & MD	

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6	Planning					
	Hazard identification, risk assessment and Determining Controls	<p>The organization shall establish, implement and maintain a procedure(s) for the ongoing hazard identification, risk assessment, and determination of necessary controls.</p> <p>The procedure(s) for hazard identification and risk assessment shall take into account:</p> <ul style="list-style-type: none"> <li>a) routine and non-routine activities;</li> <li>b) activities of all personnel having access to workplace (including subcontractors and visitors);</li> <li>c) human behavior, capabilities and other factors;</li> <li>d) identified hazards originating outside the workplace capable of adversely affecting the health and safety of persons under the control of the organization within the workplace;</li> <li>e) hazards created in the vicinity of the workplace by work-related activities under the control of the organization;</li> </ul> <p>Note: It may be more appropriate for such hazards to be assessed as an environmental aspect</p> <ul style="list-style-type: none"> <li>f) infrastructure, equipment and materials at the workplace, whether provided by the organization or others;</li> <li>g) changes or proposed changes in the organization, its activities, or materials;</li> <li>h) modifications to the ISO 45001 management system, including temporary changes, and their impacts on operations, processes, and activities;</li> <li>i) any applicable Compliance obligations relating to risk assessment and implementation of necessary controls;</li> </ul>	HIRARC procedure is established, implemented and maintained and complies with the OHSAS requirements. It takes into account of routine and non-routine activities, human behaviour, capability, infrastructure, equipment, etc. The HIRARC results are documented and kept up to date.	Y	As and when required	IM & PM

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		<p>j) the design of work area processes, installations, machinery / equipment, operating procedures and work organization, including their adaptation to human capabilities.</p> <ul style="list-style-type: none"> <li>- The organization's methodology for hazard identification and risk assessment shall: <ul style="list-style-type: none"> <li>a) be defined with respect to its scope, nature and timing to ensure it is proactive rather than reactive; and</li> <li>b) provide for the identification, prioritization and documentation of risks, and the application of controls, as appropriate.</li> </ul> </li> <li>- For the management of change, the organization shall identify the ISO 45001 hazards and ISO 45001 risk associated with changes in the organization, the ISO 45001 management system, or its activities, prior to the introduction of such changes.</li> <li>- The organization shall ensure that results of these assessments are considered when determining controls.</li> <li>- when determining controls, or considering changes to existing controls, consideration shall be given to reducing the risks according to the following hierarchy: <ul style="list-style-type: none"> <li>a) eliminating;</li> <li>b) substitution;</li> <li>c) engineering controls;</li> <li>d) signages / warings and / or administrative controls;</li> <li>e) personal protective equipment.</li> </ul> </li> <li>- The organization shall document and keep the result of identification of hazards, risk assessment and determined control up-to-date.</li> <li>- The organization shall ensure that ISO 45001 risks and determined controls are taken into account when establishing, implementing and maintaining its ISO 45001 management system.</li> </ul>				

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	Compliance and other requirements	<ul style="list-style-type: none"> <li>- The organization shall establish and maintain a procedure(s) for identifying and accessing the Compliance and other ISO 45001 requirements that are applicable to it</li> <li>- The organization shall ensure that the applicable Compliance requirements and other requirements to which the organization subscribes are taken into account in establishing, implementing and maintaining its ISO 45001 management system.</li> <li>- The organization shall keep this information up-to date.</li> <li>- The organization shall communicate relevant information on Compliance and other requirements to persons working under the control of the organization, and other relevant interested parties.</li> </ul>	Procedure for Compliance and other requirements are documented and maintained. Compliance register has been prepared and will be updated when changes in legislation are published. Compliance will be evaluated annually	Y	Annually	FAM / IM / PM
	Objectivities and programme(s)	<ul style="list-style-type: none"> <li>- The organization shall establish, implement and maintain documented ISO 45001 objectivities, at relevant functions and level within the organization.</li> <li>- The objectives shall be measurable, where practicable, and consistent with the ISO 45001 policy, including the commitments to the prevention of injury and ill health, to compliance with applicable Compliance requirements and with other requirements to which the organization subscribes and to continual improvement.</li> <li>- When establishing and reviewing its objectivities, an organization shall take into account the Compliance requirements and other requirements to which the organization subscribes, and its ISO 45001 risks. It shall also consider its technological options, its financial, operational and business requirements, and the views of relevant interested parties</li> <li>- The organization shall establish, implement and maintain a programme(s) for achieving its objectivities. Programme(s) shall include as a minimum:               <ul style="list-style-type: none"> <li>a) designation of responsibility and authority for achieving objectivities at relevant functions and levels of the organization; and</li> </ul> </li> </ul>	Objectives are established, implemented, maintained and documented. They are consistent with the policy. Compliance requirements have been taken into account while establishment of objectives. Program for objectives achievement is implemented and maintained and evaluated annually, in compliance with OHSAS 18001 requirements.	Y	As and when required	IM & MD

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		b) the means and time-frame by which the objectives are to be achieved. - The programme(s) shall be reviewed at regular and planned intervals, and adjusted as necessary, to ensure that the objectives are achieved.						
<b>8</b>	<b>Operation</b>							
	Resources, Roles, Responsibility, Accountability and Authority	<p>- Top management shall take ultimate responsibility for ISO 45001 and the ISO 45001 management system.</p> <p>- Top management shall demonstrate its commitment by:</p> <p>a) ensuring the availability of resources essential to establish, implement, maintain and improve the ISO 45001 management system;</p> <p>Note: Resources include human resources and specialized skills, organizational infrastructure, technology and financial resources.</p> <p>- The organization shall appoint a member(s) of top management with specific responsibility for ISO 45001, irrespective of other responsibilities, and with defined roles and authority for:</p> <p>a) ensuring that the ISO 45001 management system is established, implemented and maintained in accordance with this OHSAS Standards;</p> <p>b) ensuring that reports on the performance of the ISO 45001 management system are presented to top management for review and used as a basis for improvement of the ISO 45001 management system.</p> <p>Note : The top management appointee(e.g.: in a large organization, a Board or executive committee member) may delegate some of their duties to a subordinate management representatives while still retaining accountability.</p>	Availability of resources is ensured by top management. MR for ISO 45001 is appointed with defined roles in job description. Annual review meeting will be conducted for continual improvement. MR is available for all staff regarding support and advise. Training and awareness programs are established and communicated through online portal and displayed posters.	Y	As and when required	MD		

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		<ul style="list-style-type: none"> <li>- The identity of the top management appointee shall be available to all persons working under the control of the organization.</li> <li>- All those with management responsibility shall demonstrate their commitment to the continual improvement of ISO 45001 performance.</li> <li>- The organization shall ensure that persons in the workplace take responsibility for aspects of ISO 45001, over which they control, including adherence to the organization's applicable ISO 45001 requirements.</li> </ul>				
	Competence, Training and Awareness	<ul style="list-style-type: none"> <li>- The organization shall ensure that any person(s) under its control performing tasks that can impact on ISO 45001 is (are) competent on the basis of appropriate education, training or experince, and shall retain associated records.</li> <li>- The organization shall identify training needs associated with its ISO 45001 risks and its ISO 45001 management system. It shall provide training or take other action to meet these needs, evaluate the effectiveness of the training or action taken, and retain associated records.</li> <li>- The organization shall establish, implement and maintain a procedure(s) to make persons working under its control aware of:               <ul style="list-style-type: none"> <li>a) the ISO 45001 consequences, actual or potential, of their work activities, their behavior and the ISO 45001 benefits of improved personal performance;</li> <li>b) their roles and responsibilities and importance in achieving conformity to the ISO 45001 policy and procedure and to requirements of the ISO 45001 management system, including emergency preparedness and response requirements;</li> <li>c) the potential consequences of departure from specified procedures.</li> </ul> </li> </ul>	Competency matrix and training plan is maintained by HR department and updated frequently. Training needs are identified via competency improvement plan, which will impact the training plan.Procedures are established, implemented and maintained regarding risk management, roles & responsibilities, emergency response, and competency upgrading. All procedures are available at the company's online portal.	Y	As and when required	FAM / IM / MD

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		- Training procedures shall take into account differing levels of: a) responsibility, ability, language skills and literacy; and b) risk.				
<b>5</b>	<b>Leadership &amp; Worker Participation</b>					
	Communication	- With regard to its ISO 45001 hazards and ISO 45001 management system, the organization shall establish, implement and maintain a procedure(s) for: a) internal communication among the various levels and functions of the organization; b) communication with contractors and other visitors to the workplace; c) receiving, documenting and responding to relevant communications from external interested parties.	Procedures for communication is implemented and maintained.	Y	As and when required	FAM / IM / PM
	Participant and Consultation	- the organization shall establish, implement and maintain a procedure(s) for: a) the participation of workers by their: * appropriate involvement in hazard identification, risk assessment and determination of controls; * appropriate involvement in incident investigation; * involvement in the development and review of ISO 45001 policies and objectives; * consultation where there are any changes that affect their ISO 45001; * representation on ISO 45001 matters b) consultation with contractors where there are changes that affect their ISO 45001. - The organization shall ensure that, when appropriate, relevant external interested parties are consulted about pertinent ISO 45001 matters.	Procedures for consultation is implemented and maintained	Y	As and when required	IM & PM

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	Documentation	<p>- The ISO 45001 management system documentation shall include:</p> <p>a) the ISO 45001 policy and objectives;</p> <p>b) description of the scope of the ISO 45001 management system;</p> <p>c) description of main elements of the ISO 45001 management system and their interaction, and reference to related documents;</p> <p>d) documents, including records, required by this OHSAS Standard; and</p> <p>d) documents, including records, determined by the organization to be necessary to ensure the effective planning, operation and control of processes that related to the management of its ISO 45001 risks.</p> <p>Note: It is important that documentation is proportional to the level of complexity, hazards and risks concerned and is kept to the minimum required for effectiveness and efficiency.</p>	The ISO 45001 management system documentation includes policy and objectives, and describes the scope of ISO 45001 management system. The bussiness process map displays the management system elements and their interaction, and reference to related documents/processes. Documentation records are maintained in compliance with company's document control and record procedure.	Y	As and when required	IM
	Control of Documents	<p>- Documents required by the ISO 45001 management system and by this OHSAS Standard shall be controlled. Records are a special type of documents and shall be controlled in accordance with the requirements given in item 4.5.4</p> <p>- The organization shall establish, implement and maintain a procedure(s) to :</p> <p>a) approve documents to adequacy prior issue;</p> <p>b) review and update as necessary and re-approve documents;</p> <p>c) ensure that changes and the current revision status of documents are identified.</p> <p>d) ensure that relevant versions of applicable documents are available at points of use;</p>	Documentation records are maintained in compliance with company's document control and record procedure.	Y	As and when required	FAM & IM

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		<p>e) ensure that documents remain legible and readily identifiable;</p> <p>f) ensure that documents of external origin determined by the organization to be necessary for the planning and operation of the ISO 45001 management system are identified and their distribution controlled; and</p> <p>g) prevent the unintended use of obsoleted documents and apply suitable identification to them if they are retained for any purpose.</p>				
	Operational Control	<p>- The organization shall determine those operations and activities that are associated with the identified hazard(s) where the implementation of controls is necessary to manage the ISO 45001 risk(s). This shall include the management of change.</p> <p>- For those operations and activities, the organization shall implement and maintain:</p> <p>a) operational controls, as applicable to the organization and its activities; the organization shall integrate those operational controls into its overall ISO 45001 management system;</p> <p>b) controls related to purchased goods, equipment and services;</p> <p>c) controls related to contractors and other visitors to the workplace</p> <p>d) documented procedures, to cover situations where their absence could lead to deviations from the ISO 45001 policy and the objectives;</p> <p>e) stipulated operating criteria where their absence could lead to deviations from the ISO 45001 policy and the objectives;</p>	HIRARC procedure is established, implemented and maintained and complies with the OHSAS requirements. It takes into account of routine and non-routine activities, human behaviour, capability, infrastructure, equipment, etc. The HIRARC results are documented. ISO 45001 procedure for control of suppliers and subcontractors are implemented.	Y	As and when required	PM

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	Emergency Preparedness and Response	<ul style="list-style-type: none"> <li>- The organization shall establish, implement and maintain a procedure(s) to:               <ul style="list-style-type: none"> <li>a) identify the potential for emergency situation:</li> <li>b) response to such emergency situation.</li> </ul> </li> <li>- The organization shall response to actual emergency situations and prevent or mitigate associated adverse ISO 45001 consequences.</li> <li>- In planning its emergency response the organization shall take account of the needs of relevant interested parties, e.g. emergency services and neighbours.</li> <li>- The organization shall also periodically test its procedure(s) to respond to emergency situations, where practicable, involving relevant interested parties as appropriate.</li> <li>- The organization shall periodically review and, where necessary, revise its emergency preparedness and response procedure(s), in particular, after periodical testing and after the occurrence of emergency situations.</li> </ul>	Emergency preparedness and response procedure is established and maintained.	Y	Anually	IM & PM
<b>9</b>	<b>Performance Evaluation</b>					
	Performance Measurement and Monitoring	<ul style="list-style-type: none"> <li>- The organization shall establish, implement and maintain a procedure(s) to monitor and measure ISO 45001 performance on a regular basis. This procedure(s) shall provide for:               <ul style="list-style-type: none"> <li>a) both quantitative and qualitative measures, appropriate to the needs of the organization;</li> <li>b) monitoring of the extent to which the organization's ISO 45001 objectives are met;</li> <li>c) monitoring the effectiveness of controls (for health as well as for safety);</li> </ul> </li> </ul>	Procedure for monitoring and measurement has been established and is implemented.	Y	Anually	IM & PM

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		<p>d) proactive measures of performance that monitor compliance with the ISO 45001 programme(s), controls and operational criteria;</p> <p>e) reactive measures of performance to monitor ill health, incidents(including accidents,near-mises, etc.) and other historical evidence of deficient ISO 45001 performance;</p> <p>f) recording of data and results of monitoring and measurement sufficient to facilitate subsequent correctice and preventative action analysis.</p> <p>- If equipment is required to monitor or measure performance, the organization shall establish and maintain procedures for the calibration and maintenance of such equipment, as appropriate. Records ofcalibration and maintenance activities and results shall be retained.</p>					
		<p>Consistent with its commitment to compliance the organization shall establish, implement and maintain a procedure(s) for periodically evaluating compliance with applicable Compliance requirements.</p> <p>- The organization shall keep records of the results of the periodic evaluations.</p> <p>Note: The frequency of periodic evaluation may vary for differing Compliance requirements.</p>	<p>Procedure for Compliance and other compliance has been established and is implemented.</p>	Y	As and when required	IM	
		<p>The organization shall evaluate compliance with other requirements to which it subscribes. The organization may wish to combine this evaluation with the evaluation of Compliance compliance referred to item 4.5.2.1 or to establish a separate procedure(s).</p> <p>- The organization shall keep records of the results of the periodic evaluations.</p>	<p>Compliance register and other requirements evaluation register has been established and is implemented. Evaluation is conducted anually.</p>	Y	Anually	FAM / IM / PM	

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		Note: The frequency of periodic evaluation may vary for differing other requirements to which the organization subscribes.				
<b>10</b>	<b>Improvement</b>					
	Incident Investigation	<ul style="list-style-type: none"> <li>- The organization shall establish, implement and maintain a procedure(s) to record, investigate and analysis incidents in order to:               <ul style="list-style-type: none"> <li>a) determine underlying ISO 45001 deficiencies and other factors that might be causing or contributing to the occurrence of incidents;</li> <li>b) identify the needs for corrective action;</li> <li>c) identify opportunities for prevention action;</li> <li>d) identify opportunities for continual improvement;</li> <li>e) communicate the results of such investigations.</li> </ul> </li> <li>- The investigations shall be performed in a timely manner.</li> <li>- Any identified need for corrective action or opportunities for preventive action shall be dealt with the relevant parts of 4.5.3.2.</li> <li>- The result of incident investigations shall be documented and maintained.</li> </ul>	Procedure for Incident investigation has been established and is implemented.	Y	As and when required	IM & PM
	Nonconformity, Corrective Action and Preventive Action	<ul style="list-style-type: none"> <li>- The organization shall establish, implement and maintain a procedure(s) for dealing with actual and potential nonconformity(ies) and for taking corrective action and preventive action. The procedure(s) shall define requirements for:               <ul style="list-style-type: none"> <li>a) identifying and correcting nonconformity(ies) and taking action(s) to mitigate their ISO 45001 consequences;</li> <li>b) investigating nonconformity(ies), determining their cause(s) and taking actions in order to avoid their recurrence;</li> </ul> </li> </ul>	Procedure for Nonconformity, Corrective Action and Preventive Action investigation has been established and is implemented.	Y	As and when required	IM

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Prepared by:	ISO Manager (IM)	Date:	01 Nov 2021
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Requirement:	ISO 45001:2018 Occupational health and safety management systems — Requirements
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Item	Compliance Requirement	Relevant Details	Consequences	Current Status of Compliance (Yes/No)	Frequency	Remarks/ Responsibility
		<p>c) evaluating the need for action(s) to prevent nonconformity(ies) and implementing appropriate actions designed to avoid their occurrence;</p> <p>d) recording and communicating the results of corrective action(s) and preventive action(s) taken; and</p> <p>e) reviewing the effectiveness of corrective action(s) and preventive( action(s) taken.</p> <p>- Where the corrective action and preventive action identifies new changed hazards or the need for new or changed hazards or the need to change controls, the procedure shall require that the proposed actions shall be taken through a risk assessment prior to implementation.</p> <p>- Any corrective action or preventive action taken to eliminate the causes of actual and potential nonconformity(ies) shall be appropriate to the magnitude of problems and commensurate with the ISO 45001 risk(s) encountered.</p> <p>- The organization shall ensure that any necessary changes arising from corrective action and preventive action are made to the ISO 45001 management system documentation.</p>				
	Controls of Records	<p>- The organization shall establish and maintain records as necessary to demonstrate conformity to the requirements of its ISO 45001 Management system and of this OHSAS Standard, and the results achieved.</p> <p>- The organization shall establish, implement and maintain a procedure(s) for the identification, storage, protection, retrieval, retention and disposal of records.</p> <p>- Records shall be and remain legible, identified and traceable.</p>	Procedure for control of records has been established and is implemented.	Y	As and when required	IM

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Item	Compliance Requirement	Relevant Details	Consequences	Current Status of Compliance (Yes/No)	Frequency	Remarks/ Responsibility
	Internal Audit	<p>- The organization shall ensure that internal audits of ISO 45001 management system are conducted at planned intervals to:</p> <p>a) determine whether the ISO 45001 management system:</p> <ul style="list-style-type: none"> <li>* conforms to planned arrangements for ISO 45001 management, including the requirements of this OHSAS Standard; and</li> <li>* has been properly implemented and is maintained; and</li> <li>* is effective in meeting the organization's policy and objectives.</li> </ul> <p>b) provide information on the results of audits to management.</p> <p>- Audit programme(s) shall be established, implemented and maintained that address:</p> <p>a) the responsibilities, competencies, and requirements for planning and conducting audits, reporting results and retaining associated records; and</p> <p>b) the determination of audit criteria, scope, frequency and methods.</p> <p>- Selection of auditors and conduct of audits shall ensure objectivity and the impartiality of the audit process.</p>	Procedure for Internal Audit has been established and is implemented.	Y	Anually or per project	FAM & IM
	Management Review	<p>- Top management shall review the organization's ISO 45001 management system, at planned intervals, to ensure its continuing, suitability, adequacy and effectiveness. Reviews shall include assessing opportunities for improvement and the need for changes to the ISO 45001 management system, including the ISO 45001 policy and ISO 45001 objectives. Record of the management reviews shall be retained.</p>	Procedure for Management Review has been established and is implemented.	Y	Anually	IM

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Item	Compliance Requirement	Relevant Details	Consequences	Current Status of Compliance (Yes/No)	Frequency	Remarks/Responsibility
		<ul style="list-style-type: none"> <li>- Input to management reviews shall include:               <ul style="list-style-type: none"> <li>a) results of internal audits and evaluations of compliance with applicable Compliance requirements and with other requirements to which the organization subscribes;</li> <li>b) the results of participation and consultation;</li> <li>c) relevant communication(s) from external interested parties, including complaints;</li> <li>d) the ISO 45001 performance of the organization; the extent to which objectives have been met;</li> <li>f) status of incident investigations, corrective actions and preventive actions;</li> <li>g) follow-up actions from previous management reviews;</li> <li>h) changing circumstances, including developments in Compliance and other requirements related to ISO 45001; and</li> <li>i) recommendations for improvement.</li> </ul> </li> <li>- The outputs from management reviews shall be consistent with the organization's commitment to continual improvement and shall include decisions and actions related to possible changes to:               <ul style="list-style-type: none"> <li>a) ISO 45001 performance;</li> <li>b) ISO 45001 policy and objectives;</li> <li>c) resources; and</li> <li>d) other elements of the ISO 45001 management system.</li> </ul> </li> <li>- Relevant outputs from management review shall be made available for communication and consultaion.</li> </ul>				

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Requirement:	Environmental Quality Act 1974
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Item	Compliance Requirement	Relevant Details	Consequences	Current Status of Compliance (Yes/No)	Frequency	Remarks/Responsibility
1	Environmental Quality Act 1974	Part IV : Section 23 1 No person shall, unless licenced, emit or cause to permit to be emitted any noise greater in volume, intensity or quality in contravention of the acceptable conditions specified  PENALTY 2 Any person who contravenes subsection (1) shall be guilty of an offence and shall be liable to a fine not exceeding one hundred thousand ringgit or to imprisonment for a period not exceeding five years or to both and to a further fine not exceeding five hundred ringgit a day the offence is continued	Not applicable. No noise produced.	Y	As and when required	IM & PM
2	Environmental Quality Act 1974	Part IV : Section 24 1 No person shall, unless licenced, pollute or cause to be polluted any soil or surface of any land in contravention of the acceptable conditions specified  PENALTY 2 Any person who contravenes subsection (1) shall be guilty of an offence and shall be liable to a fine not exceeding one hundred thousand ringgit or to imprisonment for a period not exceeding five years or to both and to a further fine not exceeding one thousand ringgit a day the offence is continued	Safe Work Procedure indicates to protect the ground from pollution when gensets are in use. Genset has leakage tray underneath and Diesel is stored in double compartment tanks. Site safety inspection checklist documents the implementation of hazard control.	Y	As and when required	IM & PM

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Requirement:	Environmental Quality Act 1974		

Item	Compliance Requirement	Relevant Details	Consequences	Current Status of Compliance (Yes/No)	Frequency	Remarks/ Responsibility
3	Environmental Quality Act 1974	<p><u>Part IV : Section 25</u></p> <p>1 No person shall, unless licenced, emit, discharge or deposit any environmentally hazardous substances, pollutants or wastes into any inland waters</p> <p><u>PENALTY</u></p> <p>2 Any person who contravenes subection (1) shall be guilty of an offence and shall be liable to a fine notexceeding one hundred thousand ringgit or to imprisonment for a period not exceeding five years or to both and to a further fine not exceeding one thousand ringgit a day the offence is continued</p>	Not applicable. No liquid waste.	Y	As and when required	IM & PM
4	Environmental Quality Act 1974	<p><u>Part IV : Section 27</u></p> <p>1 No person shall, unless licensed, discharge or spill any oil mixture containing oil into Malaysian waters in contravention of the acceptable conditions specified under section 21.</p>	Safe Work Procedure indicates to protect the water from polution when gensets are in use.Genset has leakage tray underneath and Diesel is stored in double compartment tanks.Site safety inspection checklist documents the implementation of hazard control.	Y	As and when required	IM & PM
5	Environmental Quality Regulations 2005 (Scheduled Wastes)	<p><u>Section 4</u></p> <p>Scheduled waste shall be disposed off at a prescribed premises only</p>	Waste is disposed off by licensed vendors.	Y	As and when required	CPD
6	Environmental Quality Regulations 2005 (Scheduled Wastes)	<p><u>Section 5</u></p> <p>Scheduled wastes and its residues shall be treated at prescribed premises.</p>	Waste is disposed off by licensed vendors.	Y	As and when required	IM & CPD