

Hexatech

# FIELD SERVICE REPORT

(Fire Protection System  
Service & Maintenance)

Service Engineer / Technician Name:

Eng Choon Leong

Service Hot Line No.: 012-203 6367

Service Report No.:

Work Order No.:

PO/Contract No.:

Date:

Sheet No. of

ISO Doc Ref: PD-REC-FSRFPS

Issue No: 1

Doc Effective Date: 01 Mar 2017

Revision No: 0

Customer Name:	<b>Date &amp; Time</b>		Eligible To Charge: <input type="checkbox"/> Yes <input type="checkbox"/> No
	Call Time		
	Arrival Time		
	Contact Person:	Sys. Restored	
Tel. / HP No:	Departure Time		

NO.	DESCRIPTION	NORMAL	FAULTY
<b>FIRE ALARM SYSTEM</b>			
1.	AC mains power supply unit	[ ]	[ ]
2.	Battery charger unit	[ ]	[ ]
3.	AC automatic change over to DC unit	[ ]	[ ]
4.	Battery condition	[ ]	[ ]
5.	Emergency evacuate switch	[ ]	[ ]
6.	Lift AHU tripping mechanism	[ ]	[ ]
7.	Pressurization fan or smoke extract fan activation signal	[ ]	[ ]
8.	Fire Brigade signal transmission	[ ]	[ ]
9.	Intermittent/continuous ringing mode of alarm bell	[ ]	[ ]
10.	Manual breakglass operation (10% of total zone)	[ ]	[ ]
11.	Thermal/Smoke detectors operation (10% of total zone)	[ ]	[ ]
12.	Sprinkler flow switch / Butterfly valve	[ ]	[ ]
13.	Roller Shutter	[ ]	[ ]
14.	Pump operation and fixed system monitoring signals :		
	a) Jockey pump run/trip	[ ]	[ ]
	b) Duty electrical pump run/trip	[ ]	[ ]
	c) Standby diesel/pump run/trip	[ ]	[ ]
	d) Pump starter panel A/C fail	[ ]	[ ]
	e) Diesel engine low oil pressure	[ ]	[ ]
	f) CO2 / Clean agent system	[ ]	[ ]
	g) Water tank low level	[ ]	[ ]

### REMARKS

1 \_\_\_\_\_

2 \_\_\_\_\_

3 \_\_\_\_\_

4 \_\_\_\_\_

5 \_\_\_\_\_

6 \_\_\_\_\_

### JOB STATUS

JOB COMPLETED     AWAITING SPARE PARTS

TO BE CONTINUED

SPARE PARTS REPLACED:

CERTIFIED BY : (STAMP & SIGNATURE)

SERVICED BY :

Hexatech

# FIELD SERVICE REPORT

(Fire Protection System  
Service & Maintenance)

Service Engineer / Technician Name:

Eng Choon Leong

Service Hot Line No.: 012-203 6367

Service Report No.:

Work Order No.:

PO/Contract No.:

Date:

Sheet No. of

ISO Doc Ref: PD-REC-FSRFPS

Issue No: 1

Doc Effective Date: 01 Mar 2017

Revision No: 0

Customer Name:	<b>Date &amp; Time</b>		Eligible To Charge: <input type="checkbox"/> Yes <input type="checkbox"/> No
	Call Time		
	Arrival Time		
	Contact Person:	Sys. Restored	
Tel. / HP No:	Departure Time		

<u>NO.</u>	<u>DESCRIPTION</u>	<u>NORMAL</u>	<u>FAULTY</u>	<u>REMARKS</u>
------------	--------------------	---------------	---------------	----------------

### FIREMAN INTERCOM SYSTEM

1.	AC mains power supply unit	[ ]	[ ]	
2.	Battery charger unit	[ ]	[ ]	
3.	Battery electrolyte level	[ ]	[ ]	
4.	Automatic Change-over of the system from AC to standby battery	[ ]	[ ]	
5.	Zone/Floor paging selectro switches	[ ]	[ ]	
6.	All station call or emergency paging control switch	[ ]	[ ]	
7.	Condition of loud-speaker	[ ]	[ ]	
8.	Loud-speaker matching transformer	[ ]	[ ]	
9.	Output sensitivity of the amplifier	[ ]	[ ]	
10.	Sensitivity of the amplifier	[ ]	[ ]	
11.	VU meters condition	[ ]	[ ]	

### PUBLIC ADDRESS SYSTEM

1.	AC mains power supply unit	[ ]	[ ]	
2.	Battery charger unit	[ ]	[ ]	
3.	Condition of battery and electrolyte	[ ]	[ ]	
4.	AC Automatic Change-over to DC circuitry	[ ]	[ ]	
5.	Remote handset annunciator panel	[ ]	[ ]	
6.	Master handset panel	[ ]	[ ]	
7.	Trouble indicator panel	[ ]	[ ]	
8.	Buzzer cancel switch/lamp test switch	[ ]	[ ]	
9.	Audible buzzer and flushing indicator in the remote handset box	[ ]	[ ]	

### JOB STATUS

- JOB COMPLETED     AWAITING OF SPARE PARTS  
 TO BE CONTINUED

SPARE PARTS REPLACED:


CERTIFIED BY : (STAMP & SIGNATURE)

SERVICED BY :

Hexatech

# FIELD SERVICE REPORT

(Fire Protection System  
Service & Maintenance)

**Service Engineer / Technician Name:**

Eng Choon Leong

**Service Hot Line No.: 012-203 6367**

Service Report No.:	
Work Order No.:	
PO/Contract No.:	
Date:	
Sheet No. _____	of _____
ISO Doc Ref: PD-REC-FSRFPS	Issue No: 1
Doc Effective Date: 01 Mar 2017	Revision No: 0

<b>Customer Name:</b>	<b>Date &amp; Time</b>
<b>Site Address:</b>	
<b>Contact Person:</b>	
<b>Tel. / HP No:</b>	
	Call Time
	Arrival Time
	Sys. Restored
	Departure Time

Eligible To Charge:	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Other Info:		

<u>NO.</u>	<u>DESCRIPTION</u>	<u>NORMAL</u>	<u>FAULTY</u>
------------	--------------------	---------------	---------------

**HOSE REEL/SPRINKLER/WET RISER/HYDRANT SYSTEM**

1.	Pumpset starter control panel	[ ]	[ ]
2.	Manual starting	[ ]	[ ]
3.	Automatic starting	[ ]	[ ]
4.	Pumpset working pressure		
	Wet Riser :		
	cut in    cut out    cut in    cut out    cut in    cut out		
	a) Jockey pump    __PSI    __PSI    __PSI    __PSI    __PSI    __PSI	[ ]	[ ]
	b) Duty pump    __PSI    __PSI    __PSI    __PSI    __PSI    __PSI	[ ]	[ ]
	c) Standby pump    __PSI    __PSI    __PSI    __PSI    __PSI    __PSI	[ ]	[ ]
5.	Sprinkler :		
	cut in    cut out    cut in    cut out    cut in    cut out		
	a) Jockey pump    __PSI    __PSI    __PSI    __PSI    __PSI    __PSI	[ ]	[ ]
	b) Duty pump    __PSI    __PSI    __PSI    __PSI    __PSI    __PSI	[ ]	[ ]
	c) Standby pump    __PSI    __PSI    __PSI    __PSI    __PSI    __PSI	[ ]	[ ]
6.	Hose Reel :		
	cut in    cut out    cut in    cut out    cut in    cut out		
	a) Duty pump    __PSI    __PSI    __PSI    __PSI    __PSI    __PSI	[ ]	[ ]
	c) Standby pump    __PSI    __PSI    __PSI    __PSI    __PSI    __PSI	[ ]	[ ]
	(Electrical/Diesel engine)		
7.	Pressure gauge/switches	[ ]	[ ]
8.	Water supply :		
	a) Water tank/level indication	[ ]	[ ]
	b) Gate/check/drain water in correct position	[ ]	[ ]
	c) Flexible connection/strainer	[ ]	[ ]
9.	Sprinkler control valves :		
	a) Alarm gong/flow	[ ]	[ ]

**REMARKS**

---



---



---



---



---

**JOB STATUS**

- JOB COMPLETED     AWAITING SPARE PARTS  
 TO BE CONTINUED

<b>SPARE PARTS REPLACED:</b>

\_\_\_\_\_  
CERTIFIED BY : (STAMP & SIGNATURE)

\_\_\_\_\_  
SERVICED BY :