



AUDIT PLANNING

Bureau Veritas Certification (Malaysia) Sdn Bhd
Bureau Veritas Certification (Malaysia) Sdn Bhd on behalf of BVC Holding SAS - UK Branch

HX SOLUTIONS SDN
BHD
Surveillance 2 Audit

ISO 9001:2015

Audit Date: 27/08/25
Reference:
19793987/1-19835799150



1. ORGANIZATION INFORMATION

Name	HX SOLUTIONS SDN BHD
Address	No. 73-1, Jalan Komersial IAN2, Industri Angkasa Nuri , Durian Tunggal, Melaka, 76100, ML, Malaysia
Main contact	Philip Yong
Phone	06 332 9380 / 06 317 8133
Email	choon@hxsolutions.com.my
Reference	19793987/1-19835799150

2. AUDIT INFORMATION

Audit Type	Surv2				
N. Sites	1	N. Employees	9		
Head Office	HEAD OFFICE				
Start date	27/08/25	End date	27/08/25	Duration (days)	1.0

Accreditations	Standards	Certification Global Scope
UKAS DSM	ISO 9001:2015	Provision Of Supply, Installation, Maintenance And Servicing Of Mechanical And Electrical Systems

3. AUDIT TEAM

Lead Auditor	CHOO JOO YEW - YCJ
Team members	

4. AUDIT PLAN

Site Name	HEAD OFFICE [HO]		
Date	Process - Activity	Standard Clauses	Auditor
		9K	
27/08/25	1st Audit Day		
09:00	Opening meeting		YCJ
09:20	Supply, Installation, Maintenance And Servicing Process	4.1, 4.2, 6.1, 6.2, 6.3, 7.1, 7.1.3, 7.1.4, 7.1.5, 7.1.6, 8.1, 8.2, 8.2.1, 8.5, 8.5.1, 8.5.2, 8.5.3, 8.5.4, 8.5.5, 8.5.6, 8.6, 8.7, 9.1, 9.1.3, 10.1, 10.2, 10.3	YCJ
12:20	Break		YCJ
13:20	Top Management interview / management processes; review of previous audit findings, use of logo, changes in QMS, Complaint from client & context of organization	4.1, 4.2, 4.3, 4.4, 5.1, 5.1.1, 5.1.2, 5.2, 5.2.1, 5.2.2, 5.3, 6.1, 6.2, 6.3, 7.4, 9.2, 9.2.2, 9.3, 9.3.1, 9.3.2, 9.3.3, 10.1, 10.3, Use of marks, and/or reference to the certification	YCJ
15:00	HR Training	4.1, 4.2, 5.3, 6.1, 6.3, 7.1, 7.1.1, 7.1.2, 7.1.6, 7.2, 7.3	YCJ
15:40	External provider	4.1, 4.2, 6.1, 6.2, 6.3, 8.4, 8.4.1, 8.4.2, 8.4.3, 8.7, 9.1, 9.1.3, 10.1, 10.2, 10.3	YCJ
16:20	Reporting		YCJ
16:30	Closing meeting		YCJ
17:00	End of 1st Audit Day		

Audit Plan Preparation Date:	11/08/2025
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5. AUDIT OBJECTIVES

To confirm that the management system conforms with all the requirements of the audit standard(s);
To confirm that the organization has effectively implemented its planned arrangements;
To confirm that the management system is capable of achieving the organization's policies and objectives and evaluation of the ability of the management system to ensure the client organization meets applicable statutory, regulatory and contractual requirements;
If applicable to identify areas for potential improvement of the management system.
To confirm that the certified management system(s) conforms with requirements of to the standard, including, but not limited to :
internal audits and management review,
a review of actions taken on nonconformities identified during the previous audit,
treatment of complaints,
effectiveness of the management system with regard to achieving the certified client's objectives,
progress of planned activities aimed at continual improvement,
continuing operational control,
review of any changes, and
use of marks and/or any other reference to certification